

MINUTES

Contra Costa County Bar Association

Board Meeting

January 10, 2024

In person: 2300 Clayton Road, conference Room, Concord, CA
& Zoom

Board Members Present: David Pearson, Sutter Selleck, Mike Pierson, Pa'tanisha Pierson*, David Erb, Ericka McKenna, Dean Christopherson, Ann Battin, Punita Bhasin, Ray Robinson, Jonathan Lee, Dorian Peters, Ariel Lee

**P. Pierson serves on the CCCBA Board of Directors in her individual capacity and not as an official representative of the City of Brentwood.*

Board Members Absent: Terry Leoni

Staff: Jody Iorns, Executive Director

Board Meeting Call to Order: D. Pearson called the Board Meeting to order at 5:31 pm

New Business

2024 Budget: D. Pearson invited questions and comments on the proposed 2024 Budget. A few clarifying questions were asked. A. Battin moved and S. Selleck seconded a motion to approve the 2024 Budget as presented. Motion passed unanimously.

ERTC Proposal – J. Iorns outlined the ERTC funds spending proposal. Extensive conversation was held. J. Iorns was asked to step out and a closed session was held regarding expense proposals that involved both herself and the staff. After closed session, the Board held the following vote: Computer investment and staff development expenses. Motion passed 9 approved, 4 opposed

Authorized Signatories for Checking Account: S. Selleck moved and D. Erb seconded a motion to remove David Erb and add Pa'tanisha Pierson as signatories for the bank account.

LRIS Panelist - Bankruptcy– D. Pearson advised the Board that we had received Notice of Chapter 7 Bankruptcy for an LRIS Panelist member. No formal action taken. J. Iorns to advise if further notices received regarding this filing.

Membership Director: D. Christopherson raised the question about why CCCBA had stopped doing the membership directory in a printed version. Many members of the Board shared their recollection involving some cost issues, etc. However, the main reason it was stopped was due to COVID. J. Iorns did share that the last directory we did in print was done by a company at little/no-cost to CCCBA. As this would not add too much additional work to the staff, the Board did reach the consensus to have the Directory printed again.

Committee & Section Liaison Selections: D. Pearson invited to Board to review the Committee & Section Liaison Assignments and to advise him and/or Jody of any preference changes.

Conflict of Interest: D. Pearson requested that those members who had not signed the Conflict of Interest form do so at this meeting.

Old Business

FLS Update: A. Lee shared the results of the conversation the FLS Board held at their recent retreat. They are looking at the Employee Leasing Agreement sent over by J. Iorns/D. Pearson. They are open to having J. Iorns as a signatory on the Bank Account but would like to have an MOU ensuring autonomy signed before doing so.

Reports

90th Anniversary Gala: J. Iorns shared the updates about the Gala and encouraged the Board members to spread the word and consider a sponsorship!

Finance Report: Included in Budget Review

Committee Reports – none at this time.

Announcements

Jody reviewed the upcoming events for the Board:

- **Emily Day:** J. Iorns shared that Emily Day will be retiring at the end of March, 2024.
- **New Hire:** J. Iorns is assessing the needs of the staff and organization for 2024 and plans to have a position developed and posted with goal to have someone on board by 3/1/24.
- **Installation Luncheon:** J. Iorns encouraged everyone to spread the word about the luncheon and to secure tickets.

The question was raised as to whether the Board would be doing something special for Laura Ramsey. She was a very integral and involved member of the CCCBA community and, by consensus, the Board agreed that something more than a listing in the CCLawyer should be done. S. Selleck volunteered to reach out to the family to find out what, if anything, they would be comfortable having done in her honor and memory.

Consent Calendar

P. Pierson moved/A. Lee Seconded to approve minutes as presented. Motion passed unanimously.

Board meeting adjourned at 7:45 p.m.