

MINUTES

Contra Costa County Bar Association

Board Meeting

April 12, 2023

In person and via Zoom

Board Members Present: David Erb, David Pearson, Sutter Selleck, Mike Pierson, Ericka McKenna, Dorian Peters, Patanisha Davis Pierson, Dean Christopherson, David Ratner, Marta Vanegas, Ann Battin, Ariel Lee, Jonathan Lee, Terry Leoni, Andrew Verriere

Guests: Derrick Roehn, FLS Board Treasurer

Staff: Jody Iorns, Executive Director

Board Meeting Call to Order: David E. called the Board Meeting to order at 5:30 pm

President's Report

FL Section Credit Card – David Erb, President, and Derrick Roehn, FLS Board Treasurer

- FLS would like to get a secured credit card for the FLS Administrative Secretary, Therese Bruce, to use for FL related business. Card would be secured in Derrick Roehn's name and Therese would be the authorized user. Goal is to make financial transactions easier for Therese.
 - **MOTION:** *Allow Family Law Section to get a credit card as presented.* S. Sutter moved; R. Ratner seconded.
- Extensive discussion regarding why the Family Law Section operates so separately from CCCBA.
- Discussion regarding how the credit card would be secured and which Board – CCCBA or Family Law – would hold the fiduciary responsibility for the credit card.
 - **MOTION:** *Call the Question* A. Lee moved/D. Pearson seconded. 10 in favor; 5 opposed.
 - **MOTION:** *Table the motion and defer to Governance.* D. Ratner moved; M. Vanegas seconded. 10 in favor; 5 opposed. Motion passed.

ERTC Income Discussion – Jody Iorns, Executive Director

- Jody shared with the Board that, after related fees, CCCBA will receive \$124,000 in funds from the Employee Retention Tax Credit. She shared her 'wish list' including making staff 'whole' from Pandemic hours and pay cuts as well as investment in a new Association Management System. Board discussed the history of staffing impact with the Pandemic. By consensus, Board has requested that Jody research and present for consideration a proposal on uses of the funds when they are received. Funds may not come to CCCBA until October.

Finance Report – Michael Pierson, Treasurer

Michael presented the finance report. Year to date income: \$228,262.83; YTD Expenses: 166, 159.92 for a surplus of \$62K. Discussion regarding the large credit card fees compared to the lower than

expected LRIS income. Michael explained that the credit card charges were largely tied to the greater than expected income in both LRIS percentage fees and non-Spectacular events.

New Business

Judge Hiramoto Support – Sutter Selleck

Sutter shared that Judge Hiramoto, upon hearing that the Board was interested in sending flowers, graciously declined, and requested that a donation in her name be made to a local law scholarship or likewise.

MOTION: *CCCBA to donate \$200 to the Women's Section Scholarship Fund in Judge Hiramoto's honor.* S. Selleck moved; D. Pearson seconded. Motion passed unanimously.

Past President Advisory Board – Jody Iorns

Jody presented the concept of creation of a Past President Advisory Board. She referred to the proposed Roles and Responsibilities for this Advisory Board provided in the Board packet.

MOTION: *To approve the creation of a CCCBA Past President's Advisory Board as presented.* M. Pierson moved; M. Vanegas seconded. Motion passed unanimously.

Executive Director's Report

Jody reviewed the upcoming events for the Board including the Wellness Committee's Farmer's Market Event (Sold Out!) and Black Diamond Hike (4/22/23)

Jody requested each Board member to reach out to their Sections and encourage attendance to the upcoming Technology Training on 4/26/23.

Jody referred to the Section Reports and Committee Reports which were included in the Board Packet.

Consent Calendar: **P. Pierson moved/D. Pearson Seconded** to approve minutes as presented. Motion passed unanimously.

Board meeting adjourned at 7:00 pm