

**MINUTES**  
**Board of Directors Meeting**  
January 8, 2020  
CCCBA Office Building Conference Room

**Board Members Present:** James Wu, Dorian Peters, Oliver Greenwood, Summer Selleck, David Pearson, Mike Pierson, Gina Boer, Craig Nevin, Ericka McKenna, Qiana Washington, Mika Domingo, David Erb, Nicole Mills, Cary McReynolds, David Ratner, Mark LeHocky

**Absent:** David Marchiano

**Guest:** Rebecca Jones

**Call to Order:** Oliver called the meeting to order at 5:30 p.m.

**Consent Calendar:**

1. Approval of November Regular & Nov 11 & 19 2019 Special Minutes – MSC<sup>1</sup> to approve

**Committee Reports:**

2. **Finance** – Projected 2019 year-end budget; proposed 2020 budget – Dorian reviewed the proposed 2020 budget and reported that we ended 2019 with a surplus. The Board unanimously approved the proposed 2020 budget. Michael asked for an update on membership renewal numbers, Theresa will provide it at the February board meeting.
3. **Executive** – Updated Contact List & 2020 Calendar, Section Liaison & Committee assignments, BB Liaison Meeting recap– Oliver recapped the Board about the November 2019 Bench-Bar Liaison meeting for the board.
4. **Committee Update:** Oliver referred the board to the written committee materials. David Erb asked fellow board members to help get the word out about the 2020 Education series that is starting next week with 3 board members as the speakers.

**Announcements:**

5. **Executive Director's Report:**
  - Reminder re: 1/10 Section Leader meeting, 1/31 Installation Luncheon & 2/6 Lunar NY Celebration: Theresa encouraged the board to register ASAP for the Installation Luncheon & Diversity Awards. The board photo will be taken after the luncheon. She also encouraged people to sign up for the Lunar New Year event which is filling up quickly.
  - Conflict of Interest Policy & Form: Theresa asked the board to sign and hand in their conflict of interest forms for record-keeping.

**New Business:**

6. **Authorized signatories for checking account** – A motion was made and seconded to remove Oliver Greenwood as an authorized signatory for our checking account and adding Dorian Peters as an authorized signatory on our checking account. The motion was approved unanimously.
7. **Barristers request for funding** – Rebecca Jones, Barristers section leader, requested the \$2,000 in the 2020 budget for the Barristers to use for programs to make the section more

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<sup>1</sup> Motion made, seconded, and carried

visible and connect them with other sections. A motion was made to allocate \$2,000 to the Barristers section for their proposed use of funds. The motion was seconded and approved unanimously.

8. **Retreat Follow up** – Oliver discussed the ideas brought up at the retreat and asked the board to sign up for the various taskforces and subcommittees that were formed from grouping those ideas. Theresa also asked that board members indicate the names of anyone else they think would be good to serve on the committees and/or taskforces.
9. **Judicial Evaluations Committee potential members** – After board members who are considering applying for a judicial position left the room, Nicole let the board know there are currently 2 openings in the Judicial Evaluation Committee (JEC) and asked the rest of the board to let Theresa know the names of anyone they would like to nominate to the committee by January 15<sup>th</sup>. Theresa will reach out to the nominees to get their bios if they are interested in being considered for a position on the JEC.
10. **Governance presentation** – Theresa presented the annual Governance PowerPoint.
11. **Board Catalyst video discussion** – Oliver led a discussion about the Board Catalyst video ‘Practice Board Leadership’ that board members had been asked to watch before the meeting. Discussion was about the must-attend events for our bar and the importance of having leaders at as many CCCBA events – section or general bar – as possible. Michael suggested having a challenge among board members as to who could attend the most number of events that weren’t related to the section members area of practice.

Oliver adjourned the meeting at 7:15 p.m.