

**MINUTES**  
**Board of Directors Meeting**  
July 3, 2019  
CCCBA Offices

**Board Members Present:** James Wu, Nicole Mills, Oliver Greenwood, Cary McReynolds, Craig Nevin, Ericka McKenna, Mike Pierson, David Erb, Qiana Washington, Gina Boer, Nick Casper (by phone), Rachael Zeiph, Summer Selleck, Dorian Peters, Mika Domingo, David Pearson, David Marchiano (by phone)

**Guests:** Arlene Mose, John Schilt

**Call to Order:** James called the meeting to order at 5:32 p.m.

**Consent Calendar:**

1. Approval of June 2019 Board Minutes –MSC to approve
2. Criminal Conflict Program – June 2019 reports – MSC to approve

**Committee Reports:**

3. **Finance** – Mika reported that we are slightly ahead of budget with deficits in membership dues, phone expenses, credit card processing fees and Installation lunch. Theresa let the board know that we are expecting \$1,200 in refunds for the new phone installation costs.
4. **LRIS Cttee** – David reported back that the LRIS committee would like to increase the LRIS Google Advertising by an additional \$500/month for the rest of 2019.
5. **Membership Cttee** – Nicole reported that the committee is planning a membership event in February 2020 that would highlight our members talents. Board members offered suggestions for Member Benefit discounts which could be very valuable to members.
6. **Pro Bono Cttee** – David Marchiano discussed the proposed Distinguished Community Service Award to recognize a member who has devoted significant time to our community in a variety of ways. The inaugural award would be given out at the 2020 Bar Fund Benefit and the PB Committee will create an application. There will also be an Honor Roll of members who put in 50, 150 or more community service hours.
7. **Education Cttee** – David Pearson filled the board in about the planned 2020 Operating a Law Firm MCLE series. There will be 8-10 programs, it will be held monthly at JFKU in the late afternoon.
8. **Bar Fund Benefit Cttee** – Theresa reported that we have received many sponsorships for the Bar Fund Benefit, the CYDL is very excited about being involved in the fundraiser and will have several of its current and former students at the event to speak to attendees.

**Announcements:**

9. **Executive Director's Report:**
  - ABA Partnership Award – Theresa reported that we have won an ABA Partnership Award for the CCCBA Diversity Checklist! We will receive the Award in August at the National Conference of Bar Presidents luncheon.
  - Upcoming Events – Theresa reminded the board about the 7/21 Family Fun Day, 7/25 Happy Hour at Calicraft in Walnut Creek, 8/22 Judges Event, 8/25 Happy Hour at Elevation 66 in El Cerrito, 9/10 Diversity Networking event and Member Info Series programs and encouraged board members to attend these events.
  - June overview- Theresa presented an overview of the many programs, projects and other

things that Bar staff planned, executed and were involved in during June. It was a busy month! Qiana was congratulated for the fantastic work on the Racial Reconciliation Forum.

#### **New Business:**

10. **Distinguished Community Service Award** – Craig asked that the Board approve an annual Distinguished Community Service Award and that it be named after Justice James Marchiano. A motion was made to do so, it was seconded and passed unanimously.
11. **LRIS Google Ad Budget increase** – David Pearson asked that the 2019 LRIS budget be increased by \$500 a month for July – December 2019, a total increase of \$3,000 for the year. A motion was made to do so, it was seconded and passed unanimously.
12. **2019 Form 990 tax return & CPA presentation** – Arlene Mose, CCCBA's CPA presented the 2019 tax return, discussed the information contained in the return and answered questions. A motion was made to approve the filing of our tax returns based on the draft returns. The motion passed unanimously.
13. **Request for East County Section** – Mike Pierson brought the request for an East County section. There is a leadership group in place, 24 people expressed interest in the section, they are planning happy hours and other networking events, monthly MCLE programs with judges at the Pittsburg courthouse. It was clarified that there is not a requirement that section members work or reside in East County, the section would be open to everyone who was interested in joining. A motion was made to create the East County section, it was seconded and passed unanimously.
14. **AB5** – CCCBA member John Schilt discussed his concerns about AB5 and the potential negative impact on attorneys in California. He asked that the board consider writing a letter to the legislature about this impact. The Governance committee will discuss this request and make a recommendation to the board.

#### **Closed Session:**

15. **CCP Transition** – Closed session discussion about CCP transition.

James adjourned the meeting at 7:20 pm