

MINUTES
Board of Directors Meeting
January 9, 2019
CCCBA Offices

Board Members Present: James Wu, Dorian Peters, Oliver Greenwood, Summer Selleck (by phone), Rachael Zeiph, David Pearson, Mike Pierson, Gina Boer (by phone), Craig Nevin, David Marchiano, Qiana Washington, Mika Domingo, David Erb, Nicole Mills, Cary McReynolds, Nick Casper

Absent: Ericka McKenna

Call to Order: James called the meeting to order at 5:34 p.m.

Consent Calendar:

1. Approval of November Regular & December Special 2018 Minutes – MSC₁ to approve
2. Criminal Conflict Program – November & December 2018 reports – MSC to approve

Committee Reports:

3. **Finance** – Projected 2018 year-end budget; proposed 2019 budget – Mika reviewed the proposed 2019 budget and reported that we ended 2018 with a substantial surplus, allowing the board to put money into our reserve fund. The Board unanimously approved the proposed 2019 budget.
4. **Executive** – Updated Contact List & 2019 Calendar, Section Liaison & Committee assignments, January Section Leader Mtg, Committee meetings, BB Liaison Meeting topics, 2019 Action Plan – James asked that everyone to put the major Bar Association events on their calendar, reminded everyone of the upcoming Section Leader meeting at 8am on Friday, January 11 and asked board members to fill out the 2019 Action Plan, following on from the Strategic Planning retreat. He also asked for any Bench-Bar Liaison meeting topics – electronic recording and discussion about the Discovery Facilitator program (concerns, problems and potential payment) were added to the agenda.
5. **CCCBA Logo/Website Update:** David Erb reported that the new logo is finished and a timeline for the website redesign is in place. It will be completed before the 2020 membership renewal campaign starts on November 1st.
6. **Diversity Committee Update:** Mika reported on the many activities the Diversity Committee has planned for 2019: Robin Pearson & Joe Aguilar will be participating in the BAMSCP interviews this Friday, there is an MCLE program on working with Transgender clients on January 24, there are 16 recipients of this years Diversity Awards to be given out at the Installation lunch on Jan 25th, Lunar New Year proceeds will go to a non-profit that promotes the legal pipeline, the Diversity Networking mixer is scheduled for October 9th, JAMS is hosting food and venue, and there are a variety of MBC events committee members will be attending.

Announcements:

7. **Executive Director's Report:**

- Reminder re: 1/25 Installation Luncheon & 2/13 Lunar NY Celebration: Theresa encouraged the board to register ASAP for the Installation Luncheon & Diversity Awards. The board photo will be taken after the luncheon. She also encouraged people to sign up for the Lunar New Year event which is filling up quickly.
- Conflict of Interest Policy & Form: Theresa asked the board to sign and hand in their conflict of interest forms for record-keeping.
- Bar Fund Organization invitees – Theresa asked the board to let her know if there were any legal non-profits in the County they would like to add to the list of Bar Fund invitees.

New Business:

8. **Fee Arbitration program** – David Pearson brought the recommendation from the Fee Arbitration committee that CCCBA's Fee Arbitration and Mediation program be dissolved. Any pending arbitration cases would be finished, but no new cases would be accepted. A motion was made to dissolve the Fee Arbitration program. It was seconded and passed unanimously. Theresa will work with Emily to alert the State Bar and wrap up the program.
9. **Authorized signatories for checking account** – The board unanimously approved taking Wendy McGuire Coats and Laura Ramsey off as signatories for our checking account and adding Nicole Mills and Mika Domingo as authorized signatories on our checking account.
10. **Senior Lawyer Section** – Renee Livingston and Lorraine Walsh presented a request for the formation of a Senior Section. Any members in practice 30 years or more or 60 years of age or older would automatically be a member of the section this year. There will be no dues for 2019, and \$10 dues for 2020. A motion was made to approve the Senior Section and allocate \$500 in the budget for expenses for 2019. The motion was seconded and passed unanimously.

Closed Session:

11. **Judicial Evaluations Committee potential members** – Closed session discussion about new JEC members
12. **CCP Contract** – Closed session discussion about CCP contract.

James adjourned the meeting at 8:04 p.m.