



**Contra Costa County
Bar Association**

**Lawyer Referral & Information Service
Moderate Means Immigration
Panel:
Statement of Qualifications¹**

Date: _____

NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

STATE BAR # and YEAR of ADMISSION: _____

I. QUALIFICATIONS (FIVE OPTIONS):

Please complete Option I, II, III, IV, OR V, depending on your immigration law experience:

Option I: CERTIFIED SPECIALIST (Certification qualifies the holder to join the Panel):

I am currently certified as a Specialist in Immigration and Nationality Law by the State Bar.

Date of Certification: _____

Option II: MINIMUM QUALIFICATIONS (If not certified):

I attest that within the two (2) years immediately preceding, I have:

A. Handled at least three (3) immigration matters from beginning to conclusion. Examples of matters include: an asylum claim, including a hearing before an Immigration Judge; representing an immigrant in a deportation proceeding; an application for an immigrant visa; an application for an employment-based visa; a naturalization. This is not an exclusive list. List the matters handled below:

Case No Nature of Matter (Asylum Claim, Application for Adjustment of Status, Etc.)

1. _____

Date of Final Decision Was there a hearing? (Y/N) Nature of Hearing, if one was held, Etc.)

Case No Nature of Matter (Asylum Claim, Application for Adjustment of Status, Etc.)

2. _____

Date of Final Decision Was there a hearing? (Y/N) Nature of Hearing, if one was held, Etc.)

¹ Please be advised that all participants who are not current members of the CCCBA Lawyer Referral & Information Service must provide a current policy of errors and omissions in the minimum amount of \$100,000.00 single occurrence and \$300,000.00 aggregate per year.

Case No _____ Nature of Matter (Asylum Claim, Application for Adjustment of Status, Etc.)

3. _____

Date of Final Decision _____ Was there a hearing? (Y/N) _____ Nature of Hearing, if one was held, Etc.) _____

AND:

B. Have attended at least six (6) hours of courses in Immigration Law (list title, date, # of hours, provider):

ALTERNATE QUALIFICATIONS:

A participating attorney who is not a Certified Specialist (Option I) and/or does not meet the Minimum Qualifications (Option II) for the Moderate Means Panel may alternatively qualify to receive referrals after having submitted to the Lawyer Referral & Information Service Committee statements of completion of one of the following Alternate Qualifications for the Moderate Means Panel:

Option III: I have observed all of the following Immigration Court proceedings:
1. 6 Hours of the Master Calendar
2. 6 hours of a contested evidentiary hearing

AND

I certify that I am familiar with federal laws and regulations regarding Immigration Law, including adjustment of status, naturalization, removal, visas, asylum, and consular processing, am familiar with the government forms used in connection with these issues; or

Option IV: Have completed the necessary On-Demand Courses offered through the Practicing Law Institute, as follows:
✓ Representing the Pro-Bono Client 2019
 ○ <https://bit.ly/2WNdPXE>
✓ Basic Immigration Law 2020
 ○ <https://bit.ly/2xwDeKr>
✓ Defending Immigration Removal Proceedings 2020
 ○ <https://bit.ly/2xkoxui>
✓ Habeas Petitions for Detained Immigrants
 ○ <https://bit.ly/2yeDFd3>

Option V: I am not a Certified Specialist (Option I) and/or do not qualify for the Minimum Qualifications (Option II), and do not meet the Alternate Qualifications above (Options III or IV), but agree to the following condition:

I agree, until completion of the qualifications above, that I shall obtain a mentor who has at least five (5) years experience and who is fully insured in the amounts as set forth below:

Name of Mentor: _____

Address/Firm: _____

State Bar #/Year of Admission: _____

II AREAS OF INTEREST:

Please indicate below your areas of interest and/or experience:

- | | |
|---|---|
| <input type="checkbox"/> H1-B Petition | <input type="checkbox"/> B-1/B-2 Visitor Visa |
| <input type="checkbox"/> Employment-Based Visa (Non-H-1B) | <input type="checkbox"/> Adjustment of Status |
| <input type="checkbox"/> Fiancée Petition | <input type="checkbox"/> TPS Application |
| <input type="checkbox"/> TN Application | <input type="checkbox"/> Consular Processing |
| <input type="checkbox"/> Naturalization | <input type="checkbox"/> Student Visa/F-1 Student Matters |
| <input type="checkbox"/> Asylum | <input type="checkbox"/> Family-Based I-130 Petitions |
| <input type="checkbox"/> Immigration Consequences of Criminal Convictions | <input type="checkbox"/> Deportation |
| | <input type="checkbox"/> Other(s): _____ |
| | _____ |
| | _____ |
| | _____ |

I submit this Statement of Qualifications, as evidence of my eligibility to participate in the Moderate Means Panel of the Contra Costa County Bar Association's Lawyer Referral & Information Service (LRIS). I understand that the information contained herein is subject to reasonable verification and I agree to cooperate with the LRS Committee and its designees in the process of evaluating my qualification. I declare, under penalty of perjury, that the foregoing is true and correct.

I understand that continuing panel eligibility with the Moderate Means Immigration Panel is subject to approval by the Moderate Means Immigration Committee and evidence of good standing with the California State Bar Association.

I have a current policy of errors and omissions in the minimum amount of \$100,000 single occurrence, and \$300,000 aggregate per year (proof of such insurance for you and any mentor under Option V, must be provided to the program). I will indemnify, defend and hold harmless the Panel and/or the Contra Costa County Bar Association from any adverse claim, award, judgment, or settlement occurring as a result of my advice to or my representation of a client referred by the Panel.

Signature of Applicant

Date

Signature of Mentor (if applicable)

Date