

## **GUARDIANSHIP PROCESS WORKSHOP – BEFORE FILING**

The Guardianship Process Workshop is about how to do a Guardianship in Contra Costa County Superior Court.

### **When**

**3<sup>rd</sup> and 4<sup>th</sup> Thursday mornings of each month.** You must sign up for the workshop in order to attend. Space is limited to 5 attendees. **PLEASE CONFIRM THAT THE WORKSHOP IS TAKING PLACE BY CALLING OR EMAILING** a few days before the workshop.

### **Time**

The workshop begins at **8:30 a.m.** sharp and lasts until **11:30 a.m.** It may take longer depending on the questions, etc.

**PARKING IS NOT EASY:** It may take you 20 minutes to find parking. Please arrive on time.

Unfortunately, there is **no place for children.** Therefore, **please don't bring them.**

### **To sign up**

You sign up by emailing (preferred) [probfac@contracosta.courts.ca.gov](mailto:probfac@contracosta.courts.ca.gov); or, calling **925.957.5784**.

### **Place**

The workshop is held at the Martinez Law Library located at:

The Bray Building (Criminal Court)  
1020 Ward Street  
Martinez, CA

Phone number: 925.646.2783. (You **don't need** to call the library; this number is provided in case you are going to be late. Please call to let us know.)

### **What to bring with you**

Any Names and addresses of

- Mother
  - Father
  - Mother's mother
  - Mother's father
  - Father's mother
  - Father's father
  - All brothers and sisters (including half-siblings)
1. **Cities** where the child(ren) has **lived for the last five years** and how long the child(ren) lived there.
  2. **If Children's Protective Services (CPS)** was, or is, involved bring the case worker's name and phone number (the court will want to contact him or her).
  3. **Information about whether the child has any Native American blood.** You need to ask someone who would know, such as a parent, grandparent, aunt/uncle, etc.
  4. **Forms Packet.** You can buy the forms (\$5) at the Family Law Building, 651 Pine St., Martinez, CA: or you can download the forms you need at [www.courtinfo.ca.gov](http://www.courtinfo.ca.gov).