



NON-LAWYER FEE MEDIATOR/ARBITRATOR VOLUNTEER FORM

VOLUNTEERS FROM OUR COMMUNITY ARE NEEDED TO SERVE AS MEDIATORS AND AS THE NON-LAWYER MEMBER ASSIGNED TO THREE-ARBITRATOR PANELS UNDER THE AUSPICES OF THE CCCBA FEE MEDIATION/ARBITRATION PROGRAM. IF YOU ARE INTERESTED IN OFFERING YOUR TIME AND EXPERTISE TO SERVE, PLEASE COMPLETE THE FOLLOWING INFORMATION AND MAIL THIS FORM TO THE ABOVE ADDRESS OR FAX IT TO (925) 686-9867. THANK YOU.

Name: _____ Company: _____ Address: _____ City/State/Zip: _____	Telephone #: _____ Fax #: _____ Email Address: _____ 2 nd language that I speak fluently: _____
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<input type="checkbox"/> I volunteer to serve as a NON-LAWYER ARBITRATOR . <u>Qualifications:</u> a. Provide information about education & experience that is acceptable to the CCCBA. b. Must not work in the legal field (i.e. paralegal, legal secretary). Occupation/business/profession: _____ Education: _____ Resident of : _____ Prior experience in a similar role: _____	<input type="checkbox"/> I volunteer to serve as a MEDIATOR . <u>Qualifications:</u> Lawyers and non-lawyers who have completed at least 40 hours of mediator training acceptable to the CCCBA. Name of mediation training provider(s): _____ _____ Date & length of training(s): _____ _____
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<p>The RULES OF PROCEDURE and TRAINING MANUALS are available for you to download from our website:</p> <p>http://www.cccbba.org/attorney/mcle/fee-arbitration-self-study.php</p> <p>Assignments are made by calling or emailing you first to check your availability and to determine that you have no conflict of interest with the parties. Once you accept an assignment, the file is mailed to you along with instructions and the necessary forms to complete your duties. If you have any questions, please call our Fee Arbitration Coordinator, Emily Day at (925) 370-2541.</p>	<p>IMPORTANT NOTICE FOR MEDIATOR VOLUNTEERS:</p> <p>As a member of the CCCBA Attorney Fee Dispute Mediation Panel, I agree not to take on legal representation of any party or entity whose case comes before me through this panel.</p> <p>I further agree to serve as a volunteer mediator for a period of four hours or less per case with no compensation. (Should the period exceed four hours the parties may elect to retain the mediator for additional mediation time at their own expense at a total hourly rate not to exceed \$150.00 per hour)</p> <p align="right">Initial here: _____</p>
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Check areas of interest: <input type="checkbox"/> Adoption <input type="checkbox"/> Bankruptcy <input type="checkbox"/> Business/Corporate/Partnerships <input type="checkbox"/> Civil Litigation <input type="checkbox"/> Commercial <input type="checkbox"/> Contract <input type="checkbox"/> Construction <input type="checkbox"/> Consumer <input type="checkbox"/> Criminal <input type="checkbox"/> Debt Collection <input type="checkbox"/> Education <input type="checkbox"/> Environmental <input type="checkbox"/> Family <input type="checkbox"/> Health Care	<input type="checkbox"/> Insurance <input type="checkbox"/> Intellectual Property <input type="checkbox"/> Immigration <input type="checkbox"/> Juvenile <input type="checkbox"/> Labor <input type="checkbox"/> Landlord/Tenant <input type="checkbox"/> Legal Malpractice <input type="checkbox"/> Maritime <input type="checkbox"/> Medical Malpractice <input type="checkbox"/> Personal Injury <input type="checkbox"/> Probate, Wills, Trusts & Estate Planning <input type="checkbox"/> Real Estate <input type="checkbox"/> Taxation <input type="checkbox"/> Workers' Compensation <input type="checkbox"/> Other
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Why are you interested in becoming an arbitrator? _____

(Continue on the back.)

Your willingness to serve your community is greatly appreciated! Thank you.