

CALENDAR AND DEADLINES

CONTRA COSTA LAWYER EDITORIAL CALENDAR 2012

Print issues are listed in **bold**, online-only issues in regular font.

ISSUE (PRINT / ONLINE)	ARTICLE DEADLINE	THEME	GUEST EDITOR(S)
JANUARY 2012	DEC 1, 2011	THE BAR ASSOCIATION ISSUE	LISA REEP
FEBRUARY 2012	JAN 10, 2012	LOVE & THE LAW	DANA SANTOS
MARCH 2012	FEB 1, 2012	TORTS/ PERSONAL INJURY	TBD
APRIL 2012	MAR 13, 2012	KIDS & THE LAW/ PRIVACY	NICOLE MILLS
MAY 2012	APR 2, 2012	TAX/ FAMILY LAW	MARK ERICSSON & TBD
JUNE 2012	MAY 8, 2012	BANKRUPTCY/ REAL ESTATE	MARLENE WEINSTEIN & TBD
JULY 2012	JUNE 1, 2012	SPORTS, ENTERTAINMENT LAW	TBD
AUGUST 2012	JULY 10, 2012	TECHNOLOGY/ PRACTICE MGMT.	DAVID PEARSON
SEPTEMBER 2012	AUG 1, 2012	BENCH/ BAR	KIRI TORRE
OCTOBER 2012	SEPT 11, 2012	POLITICS	STEVE STEINBERG
NOVEMBER 2012	OCT 1, 2012	CRIMINAL LAW	TBD
DECEMBER 2012	NOV 13, 2012	CCCBA YEAR IN REVIEW	DANA SANTOS & NICOLE MILLS

CONTACT INFORMATION:

Nicole Mills, Contra Costa Lawyer Editor: nicolemillsesq@yahoo.com, (925) 351-3171

Dana Santos, Contra Costa Lawyer Co-Editor: danasantos@comcast.net

Kerstin Firmin, Communications Coordinator: kfirmin@cccba.org; (925) 370-2542

CONTRA COSTA COUNTY BAR ASSOCIATION

704 Main Street, Martinez, CA 94553

925.686.6900 (ph) 925.686.9867 (f)

www.cccba.org



Contra Costa Lawyer Online
www.contracostalawyer.org



Facebook.com/CCCBA



@CCCBAR



Contra Costa County
Bar Association Group



PUBLISHING GUIDE

© Stephen Joseph

ARTICLE SUBMISSION AND PUBLISHING GUIDELINES FOR THE CONTRA COSTA LAWYER

OUR AUDIENCE

Our audience consists of attorneys, judges, paralegals, law students and other legal professionals in Contra Costa County. We publish articles that are of interest to legal professionals but are still accessible to the educated layreader. If you are not familiar with The Contra Costa Lawyer magazine, we encourage you to review it on our website, www.cccba.org. Please note that each issue typically has a specific theme, determined by CCCBA's Editorial Board.

SUBMISSION CRITERIA

- As a benefit of membership, articles are accepted from all CCCBA members.
- All articles are subject to the editors' approval and we reserve the right to edit or reject any articles submitted for publication.
- All articles must be original and submitted by the author or an authorized representative.
- Selection for publication is based on the article's relevance to our readers determined by content and timeliness. Articles appealing to the widest range of interests are particularly appreciated. However, commentaries dealing with more specific areas of law are given equally serious consideration.
- Editors reserve the right to edit pieces for clarity, size, grammar and CCCBA style guidelines.

DEADLINES

The Contra Costa Lawyer is published monthly – print issues are published 6 times per year and the online companion magazine is published monthly. The editorial deadline is typically six weeks prior to the publication date. Exceptions are made for timely articles written for online publication.

FORMAT

Contributions are to be submitted electronically in a word processing or electronic mail file. Microsoft Word is preferred whenever possible.

LENGTH

The length of a submission is based on space availability. As a general guideline, a one-page column is approximately 750 words, and a two-page column or feature is approximately 1,500 words.

EDITORIAL PROCESS

After receiving your article, we will edit as required for space or clarity. We typically follow The Associated Press Manual of Style. During the editorial process, we may contact you with questions. If you request to review the final version of your article, we will gladly send it to you prior to publication if editorial deadlines permit it.

BIOGRAPHY/BYLINE

Please include a biographical statement of approximately 25-50 words, including your background and qualifications, and, if you wish, information on how readers may contact you. If desired, you may also submit a professional-quality photograph of at least 300 dots-per-inch resolution in TIF or JPG format.

REPRINTS OF SUBMISSIONS

We will provide two complimentary copies of the issue in which your submission appears. If your submission is subsequently printed elsewhere, please cite The Contra Costa Lawyer as original publisher.

QUESTIONS? COMMENTS?

Please contact CCCBA Communications Coordinator Kerstin Firmin at kfirmin@cccba.org

CONTRA COSTA COUNTY BAR ASSOCIATION

704 Main Street, Martinez, CA 94553
925.686.6900 (ph) 925.686.9867 (f)
www.cccba.org • cclawyer.cccba.org